KERALA STATE RUTRONIX

PROJECT

HEALTH ALLIED

ABOUT

KERALA STATE RUTRONIX was setup by Government of Kerala, in 1990 as the apex body of 18 Rural Women's Electronics Industrial Co-operative Society in the state. KERALA STATE RUTRONIX is a joint initiative of the Dept. of IT (Govt. of India), Khadi and Village Industries Commission (Govt. of India), Kerala Khadi and Village Industries Board (Govt. of Kerala). We manufactured and supplied various electronic equipment. We are the leading Software, Computer and Computer Training organization having our presence in all the districts of Kerala, through our Societies and Authorized Training Centers. As part of the Golden Jubilee Celebrations of our State and with the aim of empowering women through modern technology, Kerala State RUTRONIX launched and successfully implemented the "IT KERALA" program in 2005 to provide Employment Oriented Computer Education at "Affordable Cost to All". Additionally, we initiated the Multimedia-Animation project in 2008, IT Infrastructure Management programs in 2009, the Logistics programs in 2021, and Health Allied Programs in 2023.

01 PROFESSIONAL DIPLOMA IN HOSPITAL ADMINISTRATION (PDHA)

The Professional Diploma in Hospital Administration is a specialized program designed to provide comprehensive training in managing and overseeing the operations of healthcare facilities. This diploma equips individuals with the essential skills and knowledge required to navigate the complex landscape of healthcare management effectively. Key areas covered include healthcare management principles, hospital operations, financial management specific to healthcare settings, healthcare quality and safety protocols, healthcare information systems, and legal and ethical considerations in healthcare administration. Upon completing the Hospital Administration course, professionals are well-equipped to take on various roles within the healthcare industry. Here are some of the key areas where Outpatient Department, Medical Record Department, Medical Insurance, Quality Control Department, Purchase Department, Reception, PRO, Billing and Accounting, Death and Birth Registration, Payroll Department, HR Department, Emergency Department, Administration Department, IT Department, Marketing Department, Financial Management Department etc.........

Duration : 1 Year (600 Hours)
10 Months Course + 2 Months Compulsory Internship

Eligibility : Plus Two

Course Fee : ₹45,000/- + GST* (Reg. Fee: 9,000/- + GST, Tuition Fee: 36,000/- + GST*)
(Internship, Industrial Visit, and Exam Fee will be extra)
*Terms and conditions applicable

Subjects : **Semester I**
• Basic Concept of Health
• Significance of Hospital Administration
• Hospital Supportive Service
• Basics of Information Technology

Semester II
• Hospital Management System
• Structure of Marketing
• Support and Utility Service
• Business Communication

Methodology : Theory, IT Lab, Industrial Visit, Internship, Business Communication Training & Placement Assistance, etc...

Career Options : Hospital Administration opens up a wide range of career opportunities, including roles such as Public Relations Officer, Outpatient Department Manager, Medical Insurance Officer, Quality Control Manager, Purchasing Manager, HR Manager, Emergency Department Manager, Hospital Administrator, Payroll Department Manager, Medical Record Department Manager, and Patient Services Manager, among others. This qualification equips individuals with the skills needed to effectively manage various departments within a healthcare facility, ensuring smooth operations and high-quality patient care.

02 CERTIFIED COURSE IN MEDICAL CODING (CCMC)

Medical coding is the process of translating healthcare diagnoses, procedures, medical services, and equipment into standardized alphanumeric codes. The Certified Course in Medical Coding is designed to provide comprehensive training in the field of medical coding, equipping students with the skills needed to translate healthcare services, procedures, and diagnoses into standardized medical codes. This program is essential for ensuring accurate billing and reimbursement, maintaining patient records and supporting healthcare data analysis and reporting.

Duration : 3 Months (120 Hours)

Eligibility : Plus Two

Course Fee : ₹25,000/- + GST* (Reg. Fee: 5,000/- + GST, Tuition Fee: 20,000/- + GST*)
*Terms and conditions applicable

Subjects :
• Anatomy, Physiology & Medical Terminology
• ICD Coding
• CPT Coding
• HCPCS Coding

Methodology : Theory, Medical Coding Practical, Placement Assistance, etc...

Career Options : Medical Coding course offers various career options, including positions such as Medical Coder, Medical Billing Specialist, Health Information Technician, Coding Manager, and Coding Auditor. These roles are essential in the healthcare industry, ensuring accurate coding of medical procedures, efficient billing processes, and proper management of health information.

Contact US

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